

Ethical Publishing Practice

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Introduction

This document outlines the best practice principles that we apply to *Ethics and Films Journal*.

Ethics and Films Journal is applying to become a member of the Committee on Publication Ethics (COPE); a global not-for-profit organization which aims to support publishers and editors to achieve high standards in publishing ethics. We follow their guidelines.

Any external guidelines we follow are referred to in the relevant sections below.

Our Editorial board members are recognized experts in the field; the full names and affiliations of the members, and contact information for the editorial office, are provided on the journal's web site: <http://journal.eticaycine.org/-Editorial-Board-38->

Management

Ethics and Films Journal is a Peer Reviewed Quarterly Journal Edited by

- Department of Psychoanalysis and Department of Deontology, School of Psychology, National University of Cordoba, Argentina
- Department of Psychology, Ethics and Human Rights, School of Psychology, University of Buenos Aires, Argentina

With the collaboration of:

- Center for Medical Ethics (CME), Faculty of Medicine, University of Oslo, Norway

Under the auspicious of:

- The International Network of the UNESCO Chair in Bioethics.

The Journal does not receive any financial support.

Research Integrity

Ethics and Films Journal adheres to national and international codes of ethics stated in documents such as CONICET: Guidelines for ethical behavior in the Social Sciences and Humanities (Resolution No. 2857, December 11, 2006) and [Guidelines on Good Publication Practice \(Committee on Publications Ethics: COPE\)](#).

Authors, editors, and reviewers are expected to be aware of, and comply with, best practice in publication ethics.

- Authors are expected to be aware of, and comply with, best practice in publication ethics specifically but not limited to authorship (for example avoidance of ghost or guest authorship), dual submission, plagiarism, manipulation of figures, competing interests and compliance with policies on research ethics.
- Reviewers and editors are required to treat manuscripts fairly and in confidence, and to declare any competing interests.

We will vigorously investigate allegations of research or publication misconduct and we reserve the right to contact authors' institutions, funders or regulatory bodies if needed.

In cases of suspected or alleged misconduct, we will advise COPE or other institutions. If we find conclusive evidence of misconduct we will take steps to correct the scientific record, which may include issuing a correction or retraction.

If you have any concerns about potential misconduct, please email the Journal. Address correspondence to the journal's Editor-in-Chief or Editorial Board as appropriate.

Plagiarism

Plagiarism is not acceptable. Plagiarized content will not be considered for publication. If plagiarism is identified, we will follow [COPE guidelines](#).

Plagiarism includes, but is not limited to:

- Directly copying text from other sources without attribution
- Copying ideas, images, or data from other sources without attribution

- Reusing text from your own previous publications without attribution or agreement of the editor ([read the COPE guidelines on text recycling](#))
 - *Exception:* Reusing text from the Methods section in the author's previous publications, with attribution to the source, is acceptable.
- Using an idea from another source with slightly modified language without attribution

Ethics and Films Journal uses Plag.es to screen submitted content for originality. If plagiarism is detected during the peer review process, the manuscript may be rejected. If plagiarism is detected after publication, we may issue a correction or retract the paper, as appropriate. We reserve the right to inform authors' institutions about plagiarism detected either before or after publication.

We expect that editors and reviewers will be vigilant in their evaluation of the submissions and will notify the journal about any plagiarism identified.

Confidentiality

We are committed to ensuring the integrity of the peer review process, in accordance with [COPE guidelines](#). All submitted material should be treated as strictly confidential until published.

The peer review process is confidential to all parties. Correspondence as part of the review process is also to be treated confidentially by all parties, including authors.

Authors may provide basic details about the nature of the research presented in manuscripts currently under review.

Editors and reviewers are required to treat all submitted manuscripts in strict confidence and should not share information about submissions with any other parties unless previously agreed with the editor. The involvement of a third party in the review must be declared at the time of the submission of the review.

We expect that editors and reviewers will not make use of any material or take advantage of any information they gain through the peer review process.

We will follow up on any and all breaches of confidentiality. If there are any concerns about misconduct during the review process, we will follow [COPE guidelines](#) in investigating them.

Anonymity

Reviewers may identify themselves by signing their names at the time reviews are submitted, if they wish.

Submission and Publication

Author requirements

Authors are obliged to participate in peer review process.

Upon submission of a manuscript, authors must indicate whether there are any related manuscripts under consideration or published elsewhere. If related work has been submitted or published elsewhere, authors must include a copy of it with their submission and describe its relation to the submitted work.

Prior publication of research as a thesis, presentation at scientific conferences, or posting on preprint servers will not preclude consideration of your manuscript.

Ethics and Films Journal does not publish clinical trial results.

Ethics and Films Journal does not require any fees or charges for manuscript processing and/or publishing materials.

Editor and reviewer requirements

Reviewers and editors should evaluate any related content and notify the journal of overlap. Editors and reviewers should alert the journal if they identify duplicate submissions or publications during the review process.

Submission and review process

All material (Spanish and English) to be considered for publication should be sent to: jjmf@psi.uba.ar or eticaycine@psi.uba.ar.

Manuscripts must be accompanied by a cover letter addressed to the editors of the Journal stating the following: title of manuscript, name of each author, authors' affiliation, complete mailing address, telephone and fax numbers and e-mail address. It should be clearly stated that the work has not been published previously and that the same article or part of it has not been sent to another publication. It must also be indicated that the authors agree on their content and that they give up their publication rights. It must include the following information: Title of the work (in Spanish and English). Full name and last name(s) of the authors. ORCID identifier of each of them. Full name of the institution belonging to each of the authors. Postal address, telephone, fax and e-mail address of the author designated for correspondence.

If the results reported in the manuscript have been presented previously at a scientific event, this must be stated, giving its name, location and date. The full names of any individuals acknowledged (acknowledgements) must be given. Funding sources must be cited.

The excluding criteria for the acceptance of documents are:

- The topic does not correspond to the thematic field of the journal.
- Does not use the American Psychological Association (APA), 6th Edition reference type and citation.
- It does not send the writing in the required support (Microsoft Word format).

Manuscript characteristics

Originals Papers:

The work will be headed by the title in bold (eg **Stanley Milgram's experiment through cinema, ethical and methodological issues**), followed by the name of the author or authors and work center.

The minimum length required is 5 pages and the maximum recommended is 20 pages (A4), with Arial font, size 12 points and single line spacing. At the end of the text, bibliographic references, tables and images that are essential will be included. The title of the films, literary works and other sources cited will be written in italics.

All articles must include an Abstract/summary. The maximum length will be 250 words and will not include abbreviations or bibliographic references. At the end of the summary a minimum of 3 and up to a maximum of 6 keywords will be added.

The bibliographical references will be presented at the end of the article in alphabetical order and consigned according to the American Psychological Association (APA), 6th Edition reference type and citation. The final notes will appear with correlative numbering operated automatically by the word processor.

Peer review process

Correspondence with the authors is done by email.

In the first place, the articles are evaluated by the Editorial Board according to the pertinence of the subject. The Board can directly reject the works received without resorting to an external consultation process if it considers them inappropriate for the journal due to lack of the required

level of quality, for not responding to the theme of the call; for lack of adaptation to the guidelines established by the magazine or for presenting evidence of fraud.

Once this instance is drawn, the articles are submitted to the consideration of the Peer Review Committee, which is specially designed for the subject and evaluated under the "double blind" system, this implies that the evaluators will not know the name of the author and vice versa. The evaluators will not be affiliated to the same institution of origin of the article.

The evaluators review the quality of the works according to their conceptual rigour, academic relevance, originality and clarity of exposure.

The final result of the opinion may be:

- Approved, without any objection. In this case, it will be submitted to style correction for its final disposition in the magazine.
- Approved, subject to modification regarding writing or bibliography, requests for clarification or observations that the evaluators consider relevant. In this case, authors will be given a specific time to correct them. After the deadline, if the authors did not make the necessary corrections or discharges, the article will not be published in that edition. If the authors make the necessary changes, the article returns to correction. Once the final version is approved, it proceeds to style correction and is published. If the reviewers consider that the changes were not made, the article will not be published. This definition is not subject to appeal.
- Not approved when it does not reach minimum standards (in terms of theoretical rigour or severe deficits in writing). In this case, the article will not be published in that number. The failure of the evaluators is not subject to appeal.

In case of different opinions among the evaluators, the Editorial Board will review them and make a decision in this regard. The decision will not be subject to appeal. The reviewers will attend both the formal presentation of the paper (clarity and precision in the writing of the article, structuring the work and adequacy of the bibliographic references) and the quality of the content (expository coherence, analysis and adequate justification, rigour and conceptual precision; logic of presentation of contents, contributions for the university extension and relevance and current bibliography). Those articles that are selected will be arranged in the digital version, according to the Editorial Board.

Ethics and Films Journal is not responsible for unpublished works.

Test review

The indicated author will receive the draft version by email when the article is in press, which must return corrected within 72 hours. These trials aim to detect typographical, orthographic or form

errors. Corrections that affect the content or that modify the article in its original sense will not be accepted.

When the work is published, the journal allows self-archiving of published articles, in institutional, thematic repositories or personal web pages, in a corrected post-print version.

If you want to send us a comment or complaint about our evaluation process, you can do it personally through our contact e-mails, or anonymously through our postal mail.

Conflicts of interest

There is a conflict of interest when an author (or the institution to which the author belongs), evaluator or editor has a personal or financial relationship that have an inadequate influence on their actions and may affect scientific judgment.

All authors must declare that they do not have conflicts of interest with the publication, with the editors, other authors or evaluators. If in the peer review of an article a potential conflict of interest is identified, the expert reviewer must express it in writing in his opinion and communicate it to the Editors, refraining from reviewing that writing where there is a possibility of bias.

In no case should the expert reviewer use prior knowledge about a work before publication in favor of his own interests.

Policy enforcement

If related content is found to be too similar to the *Ethics and Film Journal* submission, or if a duplicate submission is discovered, we will reject the manuscript.

Duplicate content discovered after publication will be addressed depending on the degree of overlap. The journal may issue a correction or a retraction as appropriate.

Authorship

Everyone listed as an author should meet our criteria for authorship. Everyone who meets our criteria for authorship must be listed as an author.

We expect that all authors will take public responsibility for the content of the manuscript submitted to *Ethics and Film Journal*. The contributions of all authors must be described.

Qualifying for Authorship

Authorship is based on the following 4 criteria:

1. Substantial contributions to the conception or design of the work; or the acquisition, analysis, or interpretation of data for the work; AND
2. Drafting the work or revising it critically for important intellectual content; AND
3. Final approval of the version to be published; AND
4. Agreement to be accountable for all aspects of the work in ensuring that questions related to the accuracy or integrity of any part of the work are appropriately investigated and resolved.

Contributors who meet fewer than all 4 of the above criteria for authorship should not be listed as authors, but they should be acknowledged.

Author Contributions

The contributions of all authors must be described. *Ethics and Films Journal* has adopted the CRediT Taxonomy to describe each author's individual contributions to the work. The submitting author is responsible for providing the contributions of all authors at submission. We expect that all authors will have reviewed, discussed, and agreed to their individual contributions ahead of this time. Contributions will be published with the final article, and they should accurately reflect contributions to the work.

Contributor Role	Role Definition
Conceptualization	Ideas; formulation or evolution of overarching research goals and aims.
Data Curation	Management activities to annotate (produce metadata), scrub data and maintain research data (including software code, where it is necessary for interpreting the data itself) for initial use and later reuse.
Formal Analysis	Application of statistical, mathematical, computational, or other formal techniques to analyze or synthesize study data.
Funding Acquisition	Acquisition of the financial support for the project leading to this publication.

Contributor Role	Role Definition
Investigation	Conducting a research and investigation process, specifically performing the experiments, or data/evidence collection.
Methodology	Development or design of methodology; creation of models
Project Administration	Management and coordination responsibility for the research activity planning and execution.
Resources	Provision of study materials or other analysis tools.
Software	Programming, software development; designing computer programs; implementation of the computer code and supporting algorithms; testing of existing code components.
Supervision	Oversight and leadership responsibility for the research activity planning and execution, including mentorship external to the core team.
Validation	Verification, whether as a part of the activity or separate, of the overall replication/reproducibility of results/experiments and other research outputs.
Visualization	Preparation, creation and/or presentation of the published work, specifically visualization/data presentation.
Writing – Original Draft Preparation	Creation and/or presentation of the published work, specifically writing the initial draft (including substantive translation).
Writing – Review & Editing	Preparation, creation and/or presentation of the published work by those from the original research group, specifically critical review, commentary or revision – including pre- or post-publication stages.

Acknowledgments

Contributors who do not meet the criteria for authorship should be mentioned in the Acknowledgments. It is expected that those being acknowledged have given their permission to be named.

Author Identification

Ethics and Films Journal endorses [ORCID](#) and requires that all corresponding authors provide an ORCID iD when submitting a manuscript. We encourage coauthors to register and use their ORCID as well.

Editor and Reviewer Requirements

Editors should be aware of the author list and author affiliations when they invite reviewers to review a manuscript in order to reduce the likelihood of inviting individuals with potentially competing interests that would disqualify them from participating in the peer review process.

Editors and reviewers should contact the journal with any concerns about the author list or if they identify any potentially competing interests that should be declared or that mean they should recuse themselves from the process.

Copyright and access



Ethics and Films Journal works with [licencia de Creative Commons Reconocimiento-Compartir Igual 4.0 Internacional](https://creativecommons.org/licenses/by-sa/4.0/).

All articles are free access.

Archiving

The information present in the "Periodic Publications System" (SPP) is preserved in different digital media daily and weekly. The supports used for the "backup copy" are rigid disks and magnetic tapes.

Backup copy on hard disks: Two disks configured with a RAID 1 schema are used. Another copy is made on a remote backup copy server that is in a different physical location from where the main SPP server is located. This copy is made every 12 hours, without compression and / or encryption.



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